

# 1

## Obtain Iowa Real Estate License

Visit site below to read more on how to obtain a Real Estate License.

<https://www.iowarealtors.com/education/how-to-become-a-realtor>

Submit application and pay license fee to the Iowa Real Estate Commission.

# 2

## Fill out on-line application

<http://nrdsonline.realtors.org/applicant/application/r/3180>

Submit application and pay the following charges: (prorated based on join date)

National dues to NAR \$150

National consumer advertising campaign assessment \$35

IAR Assessment \$10

IAR dues \$145

CIBR Application fee \$400 (includes: \$100 NAR New Member fee,  
\$250 CIBR Application fee, &  
\$50 Orientation fee) } Not  
prorated

# 3

## Set-up Orientation

with the Central Iowa Board of REALTORS®

New Member orientations take place the first Monday of the month.

Brokers will be notified if the day/date changes.

# 4

## Complete Orientation

with the Central Iowa Board of REALTORS®

New Member orientations are a minimum of 3 hours in length.

Logins to CIBR software programs will be assigned at this time.

The REALTOR®'s Brokerage will receive the following invoices:

Central Iowa Board of REALTORS® Invoice: Remainder of Quarterly Dues (\$62.50 per qtr)

Central Iowa MLS Invoice: \$725 One-time Fee & Remainder of Quarterly Dues  
(3 x \$50 per/mo. = \$150)